

**Highland Fire District
Board of Fire Commissioners**

**Agenda
September 12, 2023 @ 7 PM**

1. Opening of Meeting – Meeting called to order, Salute to flag and a moment of silence

Welcome

2. Approval of Minutes – **August 8, 2023 regular meeting & August 29, 2023 Special budget workshop meeting**

3. Authorization to pay bills as reviewed on Monday, September 11, 2023 by Commissioners Erichsen, Barone, and Chief Miller

4. **Correspondence-**

Letter from Tony Hill of Firefly regarding a data breach involving 3 members

Letter from M&T Bank advising a recent global cybersecurity incident involving MOVEit

A thank you note from the Family of Denise Holzberger was received

Letter from M&T Bank regarding New Certificate of Deposit

Room Requests: (All dates are reserved on the calendar until approved by BoFC)

CSEA Union Meeting – Town of Lloyd Unit 8964, Eugene Roosa/Alex Cacchio – request for Wednesday, 9/6/23 from 4-6pm for approx. 30-35 participants. Email vote on 8/24/23

A request from Tiffany Rizzo for the Beautification committee to meet on Tuesday, 9/12/23, from 7-8pm for approximately 5 -8 participants. Due to time of request, email vote on 9/5/23

Town of Lloyd- Employee Training – CPR/First Aid requested 3 Class dates, 9/18/23, 9/25/23 and 10/2/23 for 12 employees per class. Due to time request, email vote on 9/6/23

Town of Lloyd, CSEA Union #8964 requested date of 9/26/23 from 7AM – 1:30PM for trenching training for approximately 30 participants. Due to time request and for planning purposes, email vote on 8/30/23

5. Committee Reports:

Building & Grounds St #1 – Commissioners Barone and Roloson

Roof Repair, South Side

Seal Coating: On hold

Generator @ St #1 – Maintenance repair and annual work done on 8/14/23

United AC-HVAC RTU #8

Server Update:

IT Report:

Building & Grounds St #2 – Commissioners Erichsen and Rizzo

Metal Repair:

Proposal from SAFECO – System 3 Panel replace

Tree Removal – Lewis Tree contracted by Central Hudson

Generator @ St #2 – Annual maintenance performed on 8/14/23

6. New Membership: 2 New membership applications received and voted on by the members of the Highland Hose Company No. 1 on 9/5/23.

7. Insurance/Worker's Compensation: Commissioners Barone and DiLorenzo

8. New Apparatus:

9. Service Awards: Anthony Hill advised they were notified by Comerica that one of their service partners, PBI, had a data breach. Three members were identified as having information accessed.

10. Treasurer's Report:

Approval of Treasurer's report for 8/31/23

RFP's – Will go out to after completion of 2022 Audit

Audit 2022 Update:

Discuss and Adopt the Proposed 2022 Audit
2022 Draft Board report and financial statements

Budget workshop update:

11. Public Comment:

Please state your name and limit your comments to 3 minutes

12. Chief's Report:

Sale of Surplus Command Cars:

13. Old Business:

Facebook page for the Highland Fire District: Meeting held on August 22, 2023 – working on setting this up

Commissioner Training:

Ulster County Fire Commissioners & Chief's meeting – Date to be confirmed

14. New Business:

Adopt/Approve 2024 Proposed Budget

Authorization to hold 2024 Proposed Budget Hearing

Records retention meeting with NYS Archives - Purpose of the meeting was to meet with Leslie and evaluate our records program/address any questions. Meeting was on 7/31/23 with NYS Archives Local Government Record Advisor, Maria McCashion.

15. Executive Session: (If any)

Motion:

16. Return to Regular Session and Adjournment: